



Student Examination

Information



**This booklet contains important information
regarding your mock examinations**

Please take a moment to read this carefully

Introduction

Here at Great Wyrley Academy we want your examination experience to be as stress-free and successful as it can be. This booklet is designed to provide you with information so that you are fully aware of the examination regulations and procedures to follow in the event of any problems occurring.

Please ask if you are unsure about anything. We are here to help you!

Information - BEFORE your exams

Enclosed with this pack is your individual examination timetable. This is personal to you and will show you exactly where you should be for each exam and at what time. Check this very carefully and make sure all of your subjects are listed. Use this to help you plan your revision sessions.

Science exams will be in the order of Biology, Chemistry and then Physics.

You have been allocated the same seat for every exam – look at your seat number. Help will be given to show you where to go the first time.

On your desk there will be a card with your name, candidate number, school centre number and seat number. This seat number is shown on your timetable. On arrival at the exam room you will enter **under exam conditions**, make your way **silently** to your seat and listen for further instructions.

You should make sure you have all equipment needed before you enter the room, and that you have handed in your mobile phone/smart watch or other equipment that is not permitted before you take your seat.

IMPORTANT: A mobile phone scanner will be in operation and used randomly to check that students are not in possession of a mobile

UPDATE: Watches are now NOT allowed in the exam room. Please leave yours in your bag or hand in to the valuables box.

Exam papers will already be on your desk when you enter the room. **Do not write on these until you are told to do so.** Follow the instructions given to check carefully that you have the correct subject and tier, where appropriate.

Information – DURING your exams



Be on time for all of your exams. You should attend tutor time each morning. You will be escorted to the exam room with your tutor. For afternoon exams go straight to your exam room.



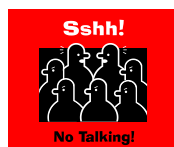
For mock exams **ONLY**, you may put bags under your desk or chair. Please ensure that this is not a trip hazard.



Mobile phones and other electronic devices eg iWatch etc. **Students must not have a mobile phone, smart watch or other electronic device in their possession – whether it is turned on or off.** This is very important. You could be disqualified at least from that exam or the qualification altogether, if not all exams with that exam board. These items **must** be handed in or left at home. A box will be available for students who forget to leave their phone however, we are unable to take responsibility for those that are handed in. These must be turned off.



Remember all the equipment that you need. You will need to bring a **BLACK** ball point pen (carry spares also), pencil, eraser, ruler and any other special equipment you need such as **calculators** and maths equipment, or coloured pencils and highlighters. You will need to have these in a CLEAR pencil case. We are unable to lend any equipment due to Covid regulations.



There should be no talking or communication between students once in the exam room. If you need assistance then raise your hand and an invigilator will come to you. **Normal behaviour rules and sanctions still apply.**



Water is allowed into the exam room if necessary but it must be a clear bottle with a spill-proof top and there must be no label.



Listen carefully to the instructions and notices read out by invigilators.
Make sure that you have the correct exam paper before you start.
It is your responsibility to check this. Please ask if you are unsure.



At the end of your exam you will be escorted back to teaching rooms.



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Good Luck!