



Great Wyrley Academy

A part of the Windsor Academy Trust

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Company registration no: 07523436
Place of registration: England

December 2022

Dear Parent/Guardian

Year 7 Parents' Evening – Appointment Booking System

I would like to invite you to attend our Year 7 Parents' Evening on **Wednesday 11 January 2023 between 4.30 and 7.00pm**. This is an important evening and provides you with an opportunity to discuss your child's progress in school.

The school uses the Parentmail system for appointments. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. We have used this system for some time now and we have found it to be effective and efficient.

The system is now open for you to start making your appointments and will close at midnight on **Tuesday 10 January**. Should you wish to make any changes after this date please contact the school office.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

D Fielder
Assistant Headteacher

