



Great Wyrley Academy

A part of the Windsor Academy Trust

Headteacher: Mrs Kelly Moore, BA Hons

Hall Lane
Great Wyrley
Staffordshire
WS6 6LQ

Tel: 01922 419311

Email:
info@greatwyrley.windsoracademytrust.org.uk

Website:
www.greatwyrleyacademy.org.uk

Twitter: @wyrleyacademy

Company registration no: 07523436
Place of registration: England

April 2023

Dear Parent/Guardian

Year 10 Parents' Evening (4.00-7.00pm) - Online Appointment Booking

I would like to invite you to attend our Year 10 Parents' Evening on **Wednesday 24 May 2023**. This is an important evening and provides you with an opportunity to discuss your child's progress in school. Appointments will take place in school.

The school uses the Parentmail system for appointments. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. We have used this system for some time now and we have found it to be both effective and efficient.

The system will open for you to start making your appointments on **Friday 28 April at 7.00pm** and will close at midnight on Tuesday 23 May. Should you wish to make any changes after this date please contact the school office. If you are unable to attend once appointments are made, please cancel these as there will be a waiting list.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

J Studholme
Deputy Headteacher

